

## Adorer's Practical Tips

1. Each time you adore, you must sign-in. The sign-in sheet will be located in the foyer of the Adoration Chapel. It is important that each hour be covered. The Blessed Sacrament must NEVER be left alone. You are the committed adorer and guardian of the Eucharist for your hour.
2. Each Adorer must be prompt for his or her Holy Hour. The Adorer you will be relieving cannot leave until you arrive. Be considerate of them, as you would want the Adorer following your Holy Hour to be for you.
3. If you are unable to attend your assigned hour, first call the adorer who is scheduled for the same hour (if there is one), a direct, verbal confirmation is necessary. It is not suitable simply to rely on a telephone answering machine message, or voicemail unless you receive a confirmation. If not, ask a family member or friend who is not a regularly scheduled adorer to substitute for you. If unsuccessful, next use the 'substitute list' to find someone to cover your Holy Hour. If you are still unsuccessful, immediately contact your Holy Hour 'partner(s)' to make sure one of them will be present, since you will be absent. DO NOT ASSUME they will be present.
4. If, after trying all options you are unable to get a substitute, call your Division Leader (Captain). It becomes the Division Leader's duty to ensure there is no risk of the Blessed Sacrament being left alone.
5. To enable adorer's to have the means to contact anyone within the appropriate division for assistance; a Master Adoration Schedule of all adorers will be made available in the chapel by the emergency phone. There will also be a list of Substitutes, as well as an emergency list of all Division Leaders.
6. If upon completion of your holy hour, you find that the next adorer does not arrive, contact the adorer for that hour. If unable to reach them refer to Master Adoration Schedule to contact **their** Division Leader. You MUST remain with the Blessed Sacrament until the problem is rectified. If you have a dire emergency you may contact Fr. Bob or Fr. Gabriel on the emergency pager at (828) 496-0912. (Using the restroom does not constitute leaving the Blessed Sacrament).

### Additional Tips

7. The door to the Adoration Chapel will be locked from 9:00 PM until 7:00 AM. All Adorers will be given a code to the lock box (the code is located on your Adoration Card). You are invited and welcome to come spend time with Jesus at the Chapel outside of your scheduled Holy Hour at any time day or night. If you plan on visiting the Chapel after 9:00 PM you MUST have your code to the lock box.
8. If during your Holy Hour (for those adoring after dusk) you hear a knock at the door, **do not admit** the person into the chapel without recognition.